

**Wisconsin Department of Commerce**  
**Course Identification Number: 10732**  
**Expiration Date: 05/14/2014**  
**Education Credit: 12 hours**

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**Course type: Continuing Education**  
**Dwelling Contractor Qualifier**

**Overview:**

This course is broken down into two subject areas. The information provided by the Wisconsin Department of Commerce cover the construction codes. The information provided by the Wisconsin Department of Agriculture, Trade and Consumer Protection cover construction law and business practices.

**Comm 20 Administration and Enforcement**

This course is intended to familiarize Contractors with the administrative procedures of the Uniform Dwelling Code (UDC).

The course begins with the information brochure, Building a Home in Wisconsin. Other topics include Purpose and Scope, Jurisdiction, Definitions, Approval and Inspection of One and Two Family Homes, Approval and Inspection of Modular Homes and their Components, Approval of Products, Variances, Appeals, Violations and Penalties and Adoption of Standards.

**Outline Administration & Enforcement**

Information Pamphlet: Building a Home in Wisconsin

**Subchapter I — Purpose and Scope**

Comm 20.01 Purpose.

Comm 20.02 Scope.

Comm 20.03 Effective date.

Comm 20.04 Applications.

Comm 20.05 Exemptions.

**Subchapter II — Jurisdiction**

Comm 20.06 Procedure for municipalities.

Comm 20.065 State jurisdiction.

**Subchapter III — Definitions**

Comm 20.07 Definitions.

#### **Subchapter IV — Approval and Inspection of One- and 2-Family Dwellings**

Comm 20.08 Wisconsin uniform building permit.

Comm 20.085 Notices of intent and termination.

Comm 20.09 Procedure for obtaining uniform building permit.

Comm 20.10 Inspections.

Comm 20.11 Suspension or revocation of Wisconsin uniform building permit.

#### **Subchapter V — Approval and Inspection of Modular Homes and Their Components**

Comm 20.12 Scope.

Comm 20.13 Manufacture, sale and installation of homes.

Comm 20.14 Approval procedures.

Comm 20.15 Effect of approval.

Comm 20.16 Suspension and revocation of approval.

Comm 20.17 Effect of suspension and revocation.

#### **Subchapter VI — Approval of Products**

Comm 20.18 Building product approvals.

#### **Subchapter VII — Variances, Appeals, Violations and Penalties**

Comm 20.19 Petition for variance.

Comm 20.20 Municipal variance from the code.

Comm 20.21 Appeals of orders, determinations, and for extension of time.

Comm 20.22 Penalties and violations.

#### **Subchapter IX — Adoption of Standards**

Comm 20.24 Adoption of standards.

## **Comm 21 – Construction Standards**

Topics covered in this section of the course include Design Criteria, Excavations, Footings, Foundations, Floors, Walls, Roof and Ceilings, Fireplace Requirements, Construction in Floodplains and Installation of Manufactured Homes.

#### **Outline**

- I. Comm 21.01 Scope
- II. Comm 21.02 Loads and materials
- Comm 21.03 Exits
- Comm 21.035 Interior circulation
- Comm 21.04 Stairways and elevated areas
- Comm 21.042 Ladders
- Comm 21.045 Ramps
- Comm 21.05 Natural light and natural ventilation
- Comm 21.06 Ceiling height
- Comm 21.07 Attic and crawl space access
- Comm 21.08 Fire separation and dwelling unit separation
- Comm 21.085 Fireblocking
- Comm 21.09 Smoke detectors
- Comm 21.095 Automatic fire sprinklers
- Comm 21.10 Protection against decay and termites

	Comm 21.11	Foam plastic
	Comm 21.115	Installation of elevators or dumbwaiters
III.	Comm 21.12	Grade
	Comm 21.125	Erosion control and sediment control
	Comm 21.126	Storm water management
	Comm 21.13	Excavations adjacent to adjoining property
	Comm 21.14	Excavations for footings and foundations
IV.	Comm 21.15	Footings
	Comm 21.16	Frost protection
	Comm 21.17	Drain tiles
V.	Comm 21.18	Foundations
VI.	Comm 21.19	Floor design
	Comm 21.20	Concrete floors
	Comm 21.203	Garage floors
	Comm 21.205	Wood floors in contact with the ground
	Comm 21.21	Precast concrete floors
	Comm 21.22	Wood frame floors
	Comm 21.225	Decks
VII.	Comm 21.23	Wall design
	Comm 21.24	Exterior covering
	Comm 21.25	Wood frame walls
	Comm 21.26	Masonry walls
VIII.	Comm 21.27	Roof design
	Comm 21.28	Weather protection for roofs
IX.	Comm 21.29	Masonry fireplaces
	Comm 21.30	Masonry chimneys
	Comm 21.32	Factory-built fireplaces
X.	Comm 21.33	Construction in floodplains
	Comm 21.34	Construction in coastal floodplains
XI.	Comm 21.40	Installation standards

## **Wisconsin Department of Agriculture, Trade and Consumer Protection**

Home Improvement Practices ATCP 110

Theft by Contractor ss.779.02 (5)

Theft by Fraud ss.943.20(1)

Basement Waterproofing Transactions ATCP 111

Energy Savings and Safety Claims ss. 100.21

This section of the course is designed to familiarize contractors on specific laws dealing with home improvement contracts. The course covers administrative law from the Wisconsin Department of Agriculture and Consumer Protection.

Topics covered are: Prohibited trade practices, building permits, warranties, home improvement contract requirements, preservation of buyer's claims and defenses, contract cancellation, return

of payments, contract compliance, theft by contractor, theft by fraud, energy savings and safety claims, and basement waterproofing transactions.

### Outline

- I. ATCP 110.01 Definitions
- II. ATCP 110.02 Prohibited trade practices
- III. ATCP 110.03 Building permits
- ATCP 110.04 Warranties
- ATCP 110.05 Home improvement contract requirements
- IV. ATCP 110.06 Preservation of buyers claims and defenses
- ATCP 110.07 Contract cancellation; return of payments
- ATCP 110.08 Contract compliance
- V. ATCP 110 Home Improvement Transactions
  - Overview
  - Home Improvements Covered
  - Persons Covered
  - Home Improvement Contracts; General
  - Written Contract; When Required
  - Contract Terms
  - Three Day “Cooling Off” Period
  - Prepayments
  - Failure to Complete Prepaid Work; Buyers Remedies
  - Notice of Delays
  - Warranties
  - Contracts or Promissory Notes Assigned to 3<sup>rd</sup> Parties
  - Building Permits
  - Sales Tactics
  - Lien Waivers
  - Rule Background
  - Rule Enforcement
  - Selected Court Cases
- VI. ss. 779.02(5) Theft by Contractor
- ss. 943.20(1)(d) Theft by Fraud
- ss. 100.21 Energy Savings and Safety Claims
- VII. ACTP 111 Basement Water proofing Transactions
  - Waterproofing Guarantees
  - Sellers Analysis
  - Pressure Pumping Process; Engineer’s Analysis
  - Rule Background
  - Rule Enforcement
  - Declaration of Policy
  - Definitions
  - Prohibited Practices
  - Guarantees
  - Sellers Analysis
  - Interpretation