

Wisconsin Department of Safety and Professional Services
Course Identification Number: 16187
Expiration Date: 10/13/2024
Course Name: Qualifier-Dwelling Contractor
Administration and Enforcement &
Construction Standards & ATCP 110/111
Course Credit Hours: 12

Course Provider: USCONTRACTORLICENSE LLC dba Kevin Wunderlin
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**Course Type: Initial Dwelling Contractor Qualifier
Dwelling Contractor Qualifier-Continuing Education**

Overview:

This course is broken down into two subject areas. The information provided by the Wisconsin Department of Safety and Professional Services cover the construction codes. The information provided by the Wisconsin Department of Agriculture, Trade and Consumer Protection cover construction law and business practices.

This course is a distance learning or e-learning course, which allows the attendee to complete the course on their time schedule.

EXAM

360 questions related to the Reference Materials are used to test the attendee on their comprehension of the materials. A 70% score will need to be attained in order to pass this course.

The course attendee will receive the materials by one of the following delivery methods:

Online: The attendee will receive an email with the instructions and a link to the online course. The Reference/Instructional Materials and Exam will be available after registration is complete. The exam can be completed from the computer screen by use of "radio buttons". Answers are automatically saved. Reentry is done by the use of a personalized "resume code". Once the exam has been completed it is submitted. Grading will be done automatically by the computer program. The score and correct and incorrect answers are shown immediately.

Email: All materials are sent via email in PDF form to the attendees email address. The PDF documents can be saved to a file on the computer or they can be printed out. A bubble answer sheet needs to be printed; filled in and returned to us for grading.

Compact Disc: All PDF files are burned to a compact disc and sent to the attendee. The attendee has a choice of saving the PDF's to his/her computer desktop, just opening the files and working off the CD or printing the materials. A bubble answer sheet needs to be printed; filled in and returned to us for grading.

Printed: The Instructional/Reference Materials and Exam is sent in booklet form to the attendees' home or office. The bubble answer sheet is completed and returned to us for grading.

SPS 320 Administration and Enforcement

This section of the course is intended to familiarize Contractors with the administrative procedures of the Uniform Dwelling Code (UDC).

The course begins with the information brochure, Building a Home in Wisconsin. Other topics include Purpose and Scope, Jurisdiction, Definitions, Approval and Inspection of One and Two Family Homes, Approval and Inspection of Modular Homes and their Components, Approval of Products, Variances, Appeals, Violations and Penalties and Adoption of Standards.

Outline Administration & Enforcement

Information Pamphlet: Building a Home in Wisconsin

Subchapter I — Purpose and Scope

- SPS 320.01 Purpose.
- SPS 320.02 Scope.
- SPS 320.03 Effective date.
- SPS 320.04 Applications.
- SPS 320.05 Exemptions.

Subchapter II — Jurisdiction

- SPS 320.06 Procedure for municipalities.
- SPS 320.065 State jurisdiction.

Subchapter III — Definitions

- SPS 320.07 Definitions.

Subchapter IV — Approval and Inspection of One- and 2-Family Dwellings

- SPS 320.08 Wisconsin uniform building permit.
- SPS 320.08 5 Notices of intent and termination.
- SPS 320.09 Procedure for obtaining uniform building permit.
- SPS 320.10 Inspections.
- SPS 320.11 Suspension or revocation of Wisconsin uniform building permit.

Subchapter V — Approval and Inspection of Modular Homes and Their Components

- SPS 320.12 Scope.
- SPS 320.13 Manufacture, sale and installation of homes.
- SPS 320.14 Approval procedures.
- SPS 320.15 Effect of approval.
- SPS 320.16 Suspension and revocation of approval.
- SPS 320.17 Effect of suspension and revocation.

Subchapter VI — Approval of Products

- SPS 320.18 Building product approvals

Subchapter VII — Variances, Appeals, Violations and Penalties

- SPS 320.19 Petition for variance.
- SPS 320.20 Municipal variance from the code.
- SPS 320.21 Appeals of orders, determinations, and for extension of time.
- SPS 320.22 Penalties and violations.

Subchapter IX — Adoption of Standards

- SPS 320.24 Adoption of standards.

Topics covered in this section of the course include Design Criteria, Excavations, Footings, Foundations, Floors, Walls, Roof and Ceilings, Fireplace Requirements, Construction in Floodplains and Installation of Manufactured Homes.

Outline

I.	SPS 321.01	Scope
II.	SPS 321.02	Loads and materials
	SPS 321.03	Exits
	SPS 321.035	Interior circulation
	SPS 321.04	Stairways and elevated areas
	SPS 321.042	Ladders
	SPS 321.045	Ramps
	SPS 321.05	Natural light and natural ventilation
	SPS 321.06	Ceiling height
	SPS 321.07	Attic and crawl space access
	SPS 321.08	Fire separation and dwelling unit separation
	SPS 321.085	Fireblocking
	SPS 321.09	Smoke detectors
	SPS 321.095	Automatic fire sprinklers
	SPS 321.10	Protection against decay and termites
	SPS 321.11	Foam plastic
	SPS 321.115	Installation of elevators or dumbwaiters
III.	SPS 321.12	Grade
	SPS 321.125	Erosion control and sediment control
	SPS 321.126	Storm water management
	SPS 321.13	Excavations adjacent to adjoining property
	SPS 321.14	Excavations for footings and foundations
IV.	SPS 321.15	Footings
	SPS 321.16	Frost protection
	SPS 321.17	Drain tiles
V.	SPS 321.18	Foundations
VI.	SPS 321.19	Floor design
	SPS 321.20	Concrete floors
	SPS 321.203	Garage floors
	SPS 321.205	Wood floors in contact with the ground
	SPS 321.21	Precast concrete floors
	SPS 321.22	Wood frame floors
	SPS 321.225	Decks
VII.	SPS 321.23	Wall design
	SPS 321.24	Exterior covering
	SPS 321.25	Wood frame walls
	SPS 321.26	Masonry walls
VIII.	SPS 321.27	Roof design
	SPS 321.28	Weather protection for roofs
IX.	SPS 321.29	Masonry fireplaces
	SPS 321.30	Masonry chimneys
	SPS 321.32	Factory-built fireplaces
X.	SPS 321.33	Construction in floodplains
	SPS 321.34	Construction in coastal floodplains
XI.	SPS 321.40	Installation standards

Wisconsin Department of Agriculture, Trade and Consumer Protection

Home Improvement Practices ATCP 110

Theft by Contractor ss.779.02 (5)

Theft by Fraud ss.943.20(1)

Basement Waterproofing Transactions ATCP 111

Energy Savings and Safety Claims ss. 100.21

This section of the course is designed to familiarize contractors on specific laws dealing with home improvement contracts. The course covers administrative law from the Wisconsin Department of Agriculture and Consumer Protection.

Topics covered are: Prohibited trade practices, building permits, warranties, home improvement contract requirements, preservation of buyer's claims and defenses, contract cancellation, return of payments, contract compliance, theft by contractor, theft by fraud, energy savings and safety claims, and basement waterproofing transactions.

Outline

I.	ATCP 110.01	Definitions
II.	ATCP 110.02	Prohibited trade practices
III.	ATCP 110.03	Building permits
	ATCP 110.04	Warranties
	ATCP 110.05	Home improvement contract requirements
IV.	ATCP 110.06	Preservation of buyers claims and defenses
	ATCP 110.07	Contract cancellation; return of payments
	ATCP 110.08	Contract compliance
V.	ATCP 110	Home Improvement Transactions
		Overview
		Home Improvements Covered
		Persons Covered
		Home Improvement Contracts; General
		Written Contract; When Required
		Contract Terms
		Three Day "Cooling Off" Period
		Prepayments
		Failure to Complete Prepaid Work; Buyers Remedies
		Notice of Delays
		Warranties
		Contracts or Promissory Notes Assigned to 3 rd Parties
		Building Permits
		Sales Tactics
		Lien Waivers
		Rule Background
		Rule Enforcement
		Selected Court Cases
VI.	ss. 779.02(5)	Theft by Contractor
	ss. 943.20(1)(d)	Theft by Fraud
	ss. 100.21	Energy Savings and Safety Claims
VII.	ACTP 111	Basement Water proofing Transactions
		Waterproofing Guarantees
		Sellers Analysis

Pressure Pumping Process; Engineer's Analysis
Rule Background
Rule Enforcement
Declaration of Policy
Definitions
Prohibited Practices
Guarantees
Sellers Analysis
Interpretation