

**Wisconsin Department of Safety and Professional Services
Dwelling Contractor Initial Qualifier (SPS 321 and ATCP110)
& Continuing Education Course
Course Identification Number: 16185
Expiration Date: October 13, 2024
Education Credit: 12 Hours**

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**Course Type: INITIAL QUALIFYING TRAINING-Dwelling Contractor Qualifier
DWELLING CONTRACTOR QUALIFIER-Continuing Education**

This course is a distance learning or e-learning course, which allows the attendee to complete the course on their time schedule.

EXAM

360 questions related to the Reference Materials are used to test the attendee on their comprehension of the materials. A 70% score will need to be attained in order to pass this course.

The course attendee will receive the materials by one of the following delivery methods:

Online: The attendee will receive an email with the instructions and a link to the online course. The Reference/Instructional Materials and Exam will be available after registration is complete. The exam can be completed from the computer screen by use of "radio buttons". Answers are automatically saved. Reentry is done by the use of a personalized "resume code". Once the exam has been completed it is submitted. Grading will be done automatically by the computer program. The score and correct and incorrect answers are shown immediately.

Email: All materials are sent via email in PDF form to the attendees email address. The PDF documents can be saved to a file on the computer or they can be printed out. A bubble answer sheet needs to be printed; filled in and returned to us for grading.

Printed: The Instructional/Reference Materials and Exam is sent in booklet form to the attendees' home or office. The bubble answer sheet is completed and returned to us for grading.

SPS 321 – Construction Standards

Topics covered in this section of the course include Design Criteria, Excavations, Footings, Foundations, Floors, Walls, Roof and Ceilings, Fireplace Requirements, Construction in Floodplains and Installation of Manufactured Homes.

Outline

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|-----|-------------|---------------------------------------|
| I. | SPS 321.01 | Scope |
| II. | SPS 321.02 | Loads and materials |
| | SPS 321.03 | Exits |
| | SPS 321.035 | Interior circulation |
| | SPS 321.04 | Stairways and elevated areas |
| | SPS 321.042 | Ladders |
| | SPS 321.045 | Ramps |
| | SPS 321.05 | Natural light and natural ventilation |

	SPS 321.06	Ceiling height
	SPS 321.07	Attic and crawl space access
	SPS 321.08	Fire separation and dwelling unit separation
	SPS 321.085	Fireblocking
	SPS 321.09	Smoke detectors
	SPS 321.095	Automatic fire sprinklers
	SPS 321.10	Protection against decay and termites
	SPS 321.11	Foam plastic
	SPS 321.115	Installation of elevators or dumbwaiters
III.	SPS 321.12	Grade
	SPS 321.125	Erosion control and sediment control
	SPS 321.126	Storm water management
	SPS 321.13	Excavations adjacent to adjoining property
	SPS 321.14	Excavations for footings and foundations
IV.	SPS 321.15	Footings
	SPS 321.16	Frost protection
	SPS 321.17	Drain tiles
V.	SPS 321.18	Foundations
VI.	SPS 321.19	Floor design
	SPS 321.20	Concrete floors
	SPS 321.203	Garage floors
	SPS 321.205	Wood floors in contact with the ground
	SPS 321.21	Precast concrete floors
	SPS 321.22	Wood frame floors
	SPS 321.225	Decks
VII.	SPS 321.23	Wall design
	SPS 321.24	Exterior covering
	SPS 321.25	Wood frame walls
	SPS 321.26	Masonry walls
VIII.	SPS 321.27	Roof design
	SPS 321.28	Weather protection for roofs
IX.	SPS 321.29	Masonry fireplaces
	SPS 321.30	Masonry chimneys
	SPS 321.32	Factory-built fireplaces
X.	SPS 321.33	Construction in floodplains
	SPS 321.34	Construction in coastal floodplains
XI.	SPS 321.40	Installation standards

Wisconsin Department of Agriculture, Trade and Consumer Protection

Home Improvement Practices ATCP 110

Theft by Contractor ss.779.02 (5)

Theft by Fraud ss.943.20(1)

Basement Waterproofing Transactions

Energy Savings and Safety Claims ss. 100.21

This section of the course is designed to familiarize contractors on specific laws dealing with home improvement contracts. The course covers administrative law from the Wisconsin Department of Agriculture and Consumer Protection.

Topics covered are: Prohibited trade practices, building permits, warranties, home improvement contract requirements, preservation of buyer's claims and defenses, contract cancellation, return of payments, contract

compliance, theft by contractor, theft by fraud, energy savings and safety claims, and basement waterproofing transactions.

Outline

I.	ATCP 110.01	Definitions
II.	ATCP 110.02	Prohibited trade practices
III.	ATCP 110.03	Building permits
	ATCP 110.04	Warranties
	ATCP 110.05	Home improvement contract requirements
IV.	ATCP 110.06	Preservation of buyers claims and defenses
	ATCP 110.07	Contract cancellation; return of payments
	ATCP 110.08	Contract compliance
V.	ATCP 110	Home Improvement Transactions
		Overview
		Home Improvements Covered
		Persons Covered
		Home Improvement Contracts; General
		Written Contract; When Required
		Contract Terms
		Three Day "Cooling Off" Period
		Prepayments
		Failure to Complete Prepaid Work; Buyers Remedies
		Notice of Delays
		Warranties
		Contracts or Promissory Notes Assigned to 3 rd Parties
		Building Permits
		Sales Tactics
		Lien Waivers
		Rule Background
		Rule Enforcement
		Selected Court Cases
VI.	ss. 779.02(5)	Theft by Contractor
	ss. 943.20(1)(d)	Theft by Fraud
	ss. 100.21	Energy Savings and Safety Claims
		Basement Water proofing Transactions
		Waterproofing Guarantees
		Sellers Analysis
		Pressure Pumping Process; Engineer's Analysis
		Rule Background
		Rule Enforcement
		Declaration of Policy
		Definitions
		Prohibited Practices
		Guarantees
		Sellers Analysis
		Interpretation