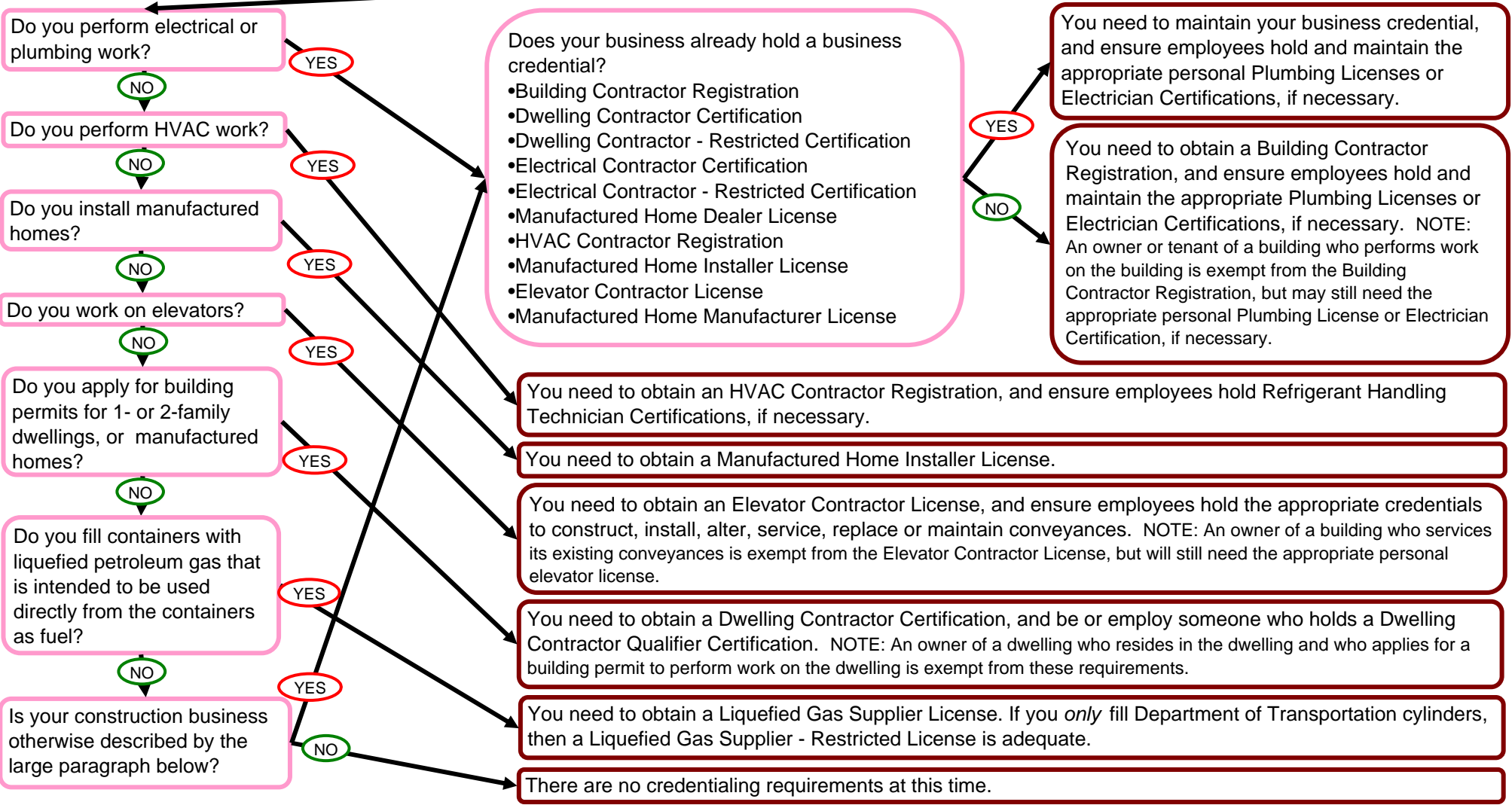


Which contractor credential do I need?



"Construction business" means a trade that constructs, installs, or alters any element, component, material or device within or serving a building or structure where the element, component, material or device is regulated under one of the following codes: SPS 316, Electrical; SPS 320 to 325, Uniform Dwelling; SPS 328, Smoke Detectors; SPS 333, Passenger Ropeways; SPS 340, Gas Systems; SPS 341, Boilers and Pressure Vessels; SPS 343, Anhydrous Ammonia; SPS 345, Mechanical Refrigeration; SPS 361 to 366, Commercial Buildings; SPS 381 to 384, Plumbing; or SPS 390, Public Swimming Pools and Water Attractions code, as well as the construction, installation or alteration of permanent devices or structures where the structure or device is regulated by SPS 334, Amusement Rides or SPS 391, Sanitation, or includes the activity of installing interior wall coverings in commercial buildings. "Construction business" does not include: the design of a building or structure, the delivery of building supplies or materials, the manufacture of a building product not on the building site, or non-profit volunteer-based programs.

For more information about these state credentials, visit: www.commerce.wi.gov/SB/SB-DivCreds.html
Always remember to check with your municipal building inspector to insure you've met any additional municipal requirements.

Selected Information obtained from: <http://dsps.wi.gov/sb/SB-HomePage.html>

[Announcement of Creation of DSPTS by Secretary Dave Ross](#)

Wisconsin Department of Safety and Professional Services

Safety and Buildings Division

Credential and Manufactured Home Services:

1400 East Washington Avenue

Madison, WI 53703

Mailing Address: Varies, see [forms](#).

[View Map/ get directions](#)

Plan Review, Inspection and Other Services:

201 W. Washington Ave.

Madison, WI 53703

Mailing Address: Varies, see [forms](#).

[View Map/ get directions](#)

Administrative Codes Names and Numbers Are Changing

Administrative Codes formerly under the Department of Regulation and Licensing (RL) and the **Department of Commerce (Comm)** will now all use **the SPS designation for the Department of Safety and Professional Services**. For the former RL codes, the letters will change, but the numbers will remain the same. For example, RL 2 will become SPS 2. These changes are effective 12/1/11. **For the former Comm codes, the letters will change and the numbers will be increased by 300. For example, Comm 5 will become SPS 305. Comm 2 will become SPS 302. These changes are effective 1/1/12.**

Please note that there are many documents attached to this website and printed materials already in use bearing the old code numbers. These code numbers are being updated, but all updates will not be completed by the effective dates above.



Building contractors need to be licensed by the Wisconsin Dept. of Commerce!

Construction businesses working in Wisconsin under the following codes need a contractor credential issued by the state Department of Commerce, Safety and Buildings Division - (codes covered) Electrical, Uniform Dwelling, Smoke Detectors, Passenger Ropeways, Amusement Rides, Gas Systems, Boilers and Pressure Vessels, Anhydrous Ammonia, Mechanical Refrigeration, Commercial Buildings, Plumbing, Public Swimming Pools, Sanitation.

- Licensing provides identification for state agencies to share info about who's claiming contractor tax status, paying for workers compensation and unemployment insurance -this supports fair competition.
- Contractors can get codes and training info.
- Property owners can find contractors who are not transient.
- On-the-job identification of contractors helps protect against employers misclassifying employees as subcontractors.

These are the contractor credentials the business may hold:

- Building Contractor Registration
- Dwelling Contractor Certification
- Dwelling Contractor-Restricted Certification
- Electrical Contractor Certification
- Electrical Contractor-Restricted Certification
- Elevator Contractor License
- HVAC Contractor Registration
- Liquefied Gas Supplier License
- Liquefied Gas Supplier-Restricted License
- Manufactured Home Dealer License
- Manufactured Home Installer License
- Manufactured Home Manufacturer License

> Work on one- and two-family dwellings is covered regardless of when the dwelling was built. Previously, work on dwellings built before 1979 was not involved.

> There are possible forfeitures of \$250 to \$1,000 for contractor companies which work without appropriate credentials or contractors which have the correct credentials but hire subcontractors which do not have the correct credentials.

The two most common contractor credentials in Wisconsin are the Dwelling Contractor Certification and the Building Contractor Registration.

A Dwelling Contractor Certification is required for businesses to obtain a Uniform Dwelling Code (UDC) building permit. A Dwelling Contractor Certification (issued to the business - \$40) must be partnered with a Dwelling Contractor Qualifier Certification (issued to the individual - \$45) in order to get UDC permits. Both certifications are needed to pull UDC permits.

The Building Contractor Registration (BCR) is needed if a construction business, including a one-person business, does not have any other contractor credential and works under one of the 13 building construction codes. The work must affect a public building, place of employment, one- or two-family dwelling, or public swimming pool / water attraction. The BCR (which is for businesses, including, one-person businesses, not for individual employees) costs \$100 for four years.

Building Contractor Registration: <https://apps.commerce.wi.gov/credential-online-application/>

Find credential application forms: <http://commerce.wi.gov/SB/SB-FormCredAppList.html>

Contractor Credential Verification for Building Projects

12/1/2010

In addition to the typical credentials that the state or local municipalities require for the trades people (master plumber, master electrician, fire sprinkler installer, refrigerant handling technician, and many others found in Comm 5), effective July 1, 2009 a **business credential is now required for all general contractors and subcontractors.**

For information on Wisconsin construction credentials visit our website at:
<http://www.commerce.state.wi.us/SB/SB-BuildingContractorProgram.html> .

***** This is a voluntary form to help you keep track of all contractors on the construction site. Do not submit this form to the division. A copy of this form can be posted at the construction site, filed for your records and made available to local and state inspectors. *****

Project name and address: _____

The following contractors and subcontractors performing the indicated code-related work need the following business credential. Fill in the credential number below:			
Dwelling Contractor Certifications (if permittee)		HVAC Contractor	
Elevator Contractor		Manufactured Home Installer	

Fill in the Building Contractor Registration number or other Business Credential number for all other subcontractors doing work by type listed below:			
Electric Wiring		Precast Concrete Installation	
Drywall and Plastering		Roofing	
General Building Construction		Siding	
Finish Carpentry		Masonry and Stone Work	
Fire Protection		Structural Steel	
Flooring		Tile and Terrazzo	
Framing Carpentry		Wall Coverings	
Glass and Glazing		Other building or Equipment Specialties	
Insulation		Other building or Equipment Specialties	
Building Site Preparation/Stabilization		Other building or Equipment Specialties	
Plumbing		Other building or Equipment Specialties	
Poured Concrete		Other building or Equipment Specialties	

Attach additional pages if necessary

General Contractor NameGeneral Contractor representative

Contractor AddressPhone Number