

**Wisconsin Department of Commerce**  
**Course Identification Number: 10733**  
**Expiration Date: 05/12/2014**  
**Course Name: 12 Hour Dwelling Contractor**  
**Initial Qualifier (2009 Version)**  
**Course Credit Hours: 12**

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**Overview:**

This course is broken down into two subject areas. The information provided by the Wisconsin Department of Commerce cover the construction codes. The information provided by the Wisconsin Department of Agriculture, Trade and Consumer Protection cover construction law and business practices.

**Comm 21 – Construction Standards**

Topics covered in this section of the course include Design Criteria, Excavations, Footings, Foundations, Floors, Walls, Roof and Ceilings, Fireplace Requirements, Construction in Floodplains and Installation of Manufactured Homes.

**Outline**

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|-----|-------------|--|
| I.  | Comm 21.01  | Scope  |
| II. | Comm 21.02  | Loads and materials                          |
|     | Comm 21.03  | Exits  |
|     | Comm 21.035 | Interior circulation                         |
|     | Comm 21.04  | Stairways and elevated areas                 |
|     | Comm 21.042 | Ladders                                      |
|     | Comm 21.045 | Ramps  |
|     | Comm 21.05  | Natural light and natural ventilation        |
|     | Comm 21.06  | Ceiling height                               |
|     | Comm 21.07  | Attic and crawl space access                 |
|     | Comm 21.08  | Fire separation and dwelling unit separation |
|     | Comm 21.085 | Fireblocking                                 |
|     | Comm 21.09  | Smoke detectors                              |
|     | Comm 21.095 | Automatic fire sprinklers                    |
|     | Comm 21.10  | Protection against decay and termites        |
|     | Comm 21.11  | Foam plastic                                 |
|     | Comm 21.115 | Installation of elevators or dumbwaiters     |

III.	Comm 21.12	Grade
	Comm 21.125	Erosion control and sediment control
	Comm 21.126	Storm water management
	Comm 21.13	Excavations adjacent to adjoining property
	Comm 21.14	Excavations for footings and foundations
IV.	Comm 21.15	Footings
	Comm 21.16	Frost protection
	Comm 21.17	Drain tiles
V.	Comm 21.18	Foundations
VI.	Comm 21.19	Floor design
	Comm 21.20	Concrete floors
	Comm 21.203	Garage floors
	Comm 21.205	Wood floors in contact with the ground
	Comm 21.21	Precast concrete floors
	Comm 21.22	Wood frame floors
	Comm 21.225	Decks
VII.	Comm 21.23	Wall design
	Comm 21.24	Exterior covering
	Comm 21.25	Wood frame walls
	Comm 21.26	Masonry walls
VIII.	Comm 21.27	Roof design
	Comm 21.28	Weather protection for roofs
IX.	Comm 21.29	Masonry fireplaces
	Comm 21.30	Masonry chimneys
	Comm 21.32	Factory-built fireplaces
X.	Comm 21.33	Construction in floodplains
	Comm 21.34	Construction in coastal floodplains
XI.	Comm 21.40	Installation standards

## **Wisconsin Department of Agriculture, Trade and Consumer Protection**

Home Improvement Practices ATCP 110

Theft by Contractor ss.779.02 (5)

Theft by Fraud ss.943.20(1)

Basement Waterproofing Transactions ATCP 111

Energy Savings and Safety Claims ss. 100.21

This section of the course is designed to familiarize contractors on specific laws dealing with home improvement contracts. The course covers administrative law from the Wisconsin Department of Agriculture and Consumer Protection.

Topics covered are: Prohibited trade practices, building permits, warranties, home improvement contract requirements, preservation of buyer's claims and defenses, contract cancellation, return of payments, contract compliance, theft by contractor, theft by fraud, energy savings and safety claims, and basement waterproofing transactions.

## Outline

- I. ATCP 110.01 Definitions
- II. ATCP 110.02 Prohibited trade practices
- III. ATCP 110.03 Building permits
- ATCP 110.04 Warranties
- ATCP 110.05 Home improvement contract requirements
- IV. ATCP 110.06 Preservation of buyers claims and defenses
- ATCP 110.07 Contract cancellation; return of payments
- ATCP 110.08 Contract compliance
- V. ATCP 110 Home Improvement Transactions
  - Overview
  - Home Improvements Covered
  - Persons Covered
  - Home Improvement Contracts; General
  - Written Contract; When Required
  - Contract Terms
  - Three Day “Cooling Off” Period
  - Prepayments
  - Failure to Complete Prepaid Work; Buyers Remedies
  - Notice of Delays
  - Warranties
  - Contracts or Promissory Notes Assigned to 3<sup>rd</sup> Parties
  - Building Permits
  - Sales Tactics
  - Lien Waivers
  - Rule Background
  - Rule Enforcement
  - Selected Court Cases
- VI. ss. 779.02(5) Theft by Contractor
- ss. 943.20(1)(d) Theft by Fraud
- ss. 100.21 Energy Savings and Safety Claims
- VII. ACTP 111 Basement Water proofing Transactions
  - Waterproofing Guarantees
  - Sellers Analysis
  - Pressure Pumping Process; Engineer’s Analysis
  - Rule Background
  - Rule Enforcement
  - Declaration of Policy
  - Definitions
  - Prohibited Practices
  - Guarantees
  - Sellers Analysis
  - Interpretation